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# Smith's Hill High School

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*Promoting excellence in a spirit of trust and cooperation*

## Student Locker Contract

To receive a locker and a locker key a student must follow these steps:

1. Read the document and sign it.
2. Discuss getting a locker with a parent/carer and attain their signature
3. Pay \$20 annual fee to the front office and get a signature from the Finance Officer
4. Take the Locker Contract and receipt to the General Assistant's (Locker Coordinator) room to be given a key, a locker number and location.

I, \_\_\_\_\_ in Year \_\_\_\_\_, would like one of the school lockers.

I agree to the following:

- to pay an annual amount of \$20.00 for the right to have the locker
- the \$20.00 is a non-refundable locker hire fee for which I pay for the right to have the locker for one year;
- to return my locker key at the completion of school year (Term 3 for Year 12);
- I understand that should I no longer want or require the locker during the period for which it has been paid for, that no refunds will be issued;
- to maintain the locker and its lock in the clean, excellent condition they are in currently;
- to ensure that I securely lock up my locker after every visit;
- to pay another locker fee of \$10.00 if the supplied lock on my locker has to be replaced for any reason;
- not to write on the locker or its lock, stick anything on the locker or its lock, or damage the locker or its lock in anyway;
- to report all instances of vandalism towards lockers to the locker coordinator;
- not to allow any other student to use my locker or key;
- not to give my locker or key to another student when I no longer want it, but to return it instead to the locker coordinator.

I understand that failure to abide by these rules will result in the **loss** of my locker and any monies already paid to the school.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent / Carer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Office signature: \_\_\_\_\_ Date: \_\_\_\_\_

Locker Coordinator (Mr S. French **G.A.**) signature: \_\_\_\_\_ Date: \_\_\_\_\_

Locker No: \_\_\_\_\_

This form is to be retained by the Locker Coordinator and a copy given to the Deputy Principal  
Dissection Code: 055-002